

ORDINANCE NO. 9-091923

AN ORDINANCE MAKING APPROPRIATIONS OF FUNDS FOR THE SUPPORT OF THE CITY OF BERTRAM FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; APPROPRIATING MONEY AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF BERTRAM FOR THE 2023-2024 FISCAL YEAR; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, notice of Public Hearing on the Budget for the City of Bertram, Texas, for the fiscal year beginning October 1, 2023, and ending on September 30, 2024 has been published in the official newspaper of the City as required by law; and

WHEREAS, a Public Hearing was duly held at the time and place as provided for in the notice of such Public Hearing and all interested persons were given an opportunity to be heard on said budget; and

WHEREAS, the City Council desires to adopt Ordinance No. 9-091923 as the Official Budget Ordinance of the City for Fiscal Year 2023-2024;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BERTRAM AS FOLLOWS:

PART 1. ENACTED

THAT the Official Budget of the City of Bertram, adopted by Ordinance No. 9-091923 is hereby adopted by the City Council and shall be described on Exhibit "A" attached hereto.

Sec. 1.01:

That the budget presented by the Mayor to the City Council of the City of Bertram and reviewed during a Public Hearing is hereby approved and adopted for the fiscal year beginning October 1, 2023 and ending on September 30, 2024. The appropriations for the fiscal year beginning October 1, 2023, and ending September 30, 2024, for the support of the general government of the City of Bertram, Texas, are hereby fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2023/2024 budget.

Sec. 1.02:

That the Mayor or designee is authorized to invest any funds not needed for current use, whether operating funds or bond funds, in accordance with the Texas Government Code Chapter 2256, (Texas Public Funds Investment Act) and the Investment Policy of the City of Bertram.

PART 2. DIRECTION TO CITY SECRETARY

The City Secretary is directed to keep and maintain a copy of such Official Budget, as amended, on file in the office of the City Secretary available for inspection by citizens and the general public. Additionally, a true and correct copy of the approved Budget amendments shall be filed with the municipal clerk.

PART 3. CUMULATIVE AND CONTROL

This Ordinance shall be cumulative of all provisions of ordinances of the City of Bertram, Texas, as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

PART 4. SEVERABILITY

If any provision, section, subsection, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid (or for any reason unenforceable), the validity of the remaining portions of this Ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Bertram in adopting and of the Mayor in approving this ordinance, that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion, provision or regulation, and to this end all provisions of this Ordinance are declared to be severable.

PART 5. EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its adoption.

PASSED AND APPROVED on this the 19th day of September, 2023.



CITY OF BERTRAM

MIKE DICKINSON, MAYOR

ATTEST:

GEORGINA HERNANDEZ, CITY SECRETARY

City of Bertram
 General Fund Budget
 Fiscal Year 2023-2024

General Fund	Adopted FY 2023- 2024 Budget
Transfer IN - from Reserved Account	123,050
Property Tax	1,029,760
Sales Tax	632,500
Hotel/Motel Tax	29,500
Child Safety Fund	2,600
Mixed Beverage Tax	2,400
Open Records Request	500
Credit Card Fees Income	2,200
NSF Check Charges	100
Lease Income	6,240
Interest Income	16,570
Other	1,200
Fees-Franchise	68,925
Sub-Total	1,915,545
Bldg Inspection/Code	
Building Permits	100,000
Sign Permits	500
Vendor Permits	400
Subdivision Permits	35,000
Zoning Permits	8,000
Conditional Permits	600
Bldg Inspection	2,000
Sub-Total	146,500
Municipal Court	

City of Bertram
General Fund Budget
Fiscal Year 2023-2024

Fines Collected	165,000
Municipal Court Technology Fee	2,700
Municipal Court Security Fee	3,200
Municipal Bonds	500
Arrest/Warrant Fees	6,000
Sub-Total	177,400
Police	
BCISD Grant	48,000
Sale of auction items	6,000
Grants POLICE equipment	35,000
Police LEOSE Training Funds	1,000
Misc Income-Other	1,000
Sub-Total	91,000
Parks/Pool	
Pavilion Rental	1,600
Pool Rental	2,600
Pool Admissions	7,000
Pool Concessions	600
Sub-Total	11,800
Total Revenues 2,342,245	
Expenses	
General Administration	
Street Repair Cost (pot holes/oth	18,500
Hotel/Motel Expense	29,500
City Street Maintenance (paving)	180,000
Street Sign Maintenance	6,000

City of Bertram
General Fund Budget
Fiscal Year 2023-2024

Mayor Compensation	12,000
City Council Compensation	6,000
Administrative Asst	37,960
Longivity	100
Street/Park Maintenance Worker	75,000
Overtime	500
Retirement	1,708
Training/staff development	1,500
Health Insurance	8,000
Payroll Taxes -Employer Portion	2,981
Advertising/Posting	250
Memberships/Annual fees	1,500
Computer Maintenance-City	20,000
Postage	1,000
Community Outreach	5,300
Library Community Outreach	4,420
Office Supplies	4,600
Credit Card Processing Fees	1,500
Insurance -Workers Comp	320
Insurance -General Liability	4,000
Insurance - Property	4,000
Consultant	1,000
Fees-Attorney	24,000
Property Tax Collection -Current	10,000
Audit/Financial	5,500
Copier Lease	2,000
Copier Paper Lease Agreement	1,000

City of Bertram
 General Fund Budget
 Fiscal Year 2023-2024

Building Maintenance-City Hall/P	1,700
Janitorial	3,000
Telephone/Internet	6,000
Utilities	24,000
City TIB Loan Pymt Principal	19,000
City TIB Loan Pymt Interest	11,223
Child Safety Fund Expense	2,500
City Hall Building loan pymt into	16,020
Sub-Total	553,581
Other Expense	
EDC	150,000
MDD	81,000
Sub-Total	231,000
Police Department	
Grant Expense	35,000
New Fleet	90,000
Salary Chief	85,000
FTO pay - TCOLE Instructor Certificate Pay	2,100
Night Pay differntial pay	7,200
Certificate Pay	4,800
Longevity Pay	700
Overtime-department	4,000
Detective	56,784
SRO Patrol Officer	52,416
FT Patrol Officer	157,248
Sargeant	128,420

City of Bertram
 General Fund Budget
 Fiscal Year 2023-2024

Retirement	22,141
Training	16,000
Uniforms	3,500
Body armor	3,000
Workers Compensation	15,386
Insurance Health	42,000
Payroll Taxes -Employer Portion	38,647
Computer Maintenance	12,000
Laptop Aircards	4,200
Fees - Membership	1,500
COPSYNC Annual	10,000
Tyler CAD	3,000
Radio Tower Maintenance	4,036
Animal Shelter Agreement	10,000
Dispatching Annual Fee	30,000
Equipment Maintenance	3,000
Misc Equipment	10,500
Police Radio Repair	750
Postage	1,000
Community Outreach	1,000
Office Supplies	1,000
Operating Expense	15,000
DWI Blood Draw Program	800
ammunition	6,000
Jailing (Prisoner Housing)	2,000
Canine Supplies	1,500

City of Bertram
 General Fund Budget
 Fiscal Year 2023-2024

Insurance - Auto	7,000
Insurance - General Liability	8,500
Auto Expense	15,000
Auto Fuel	32,000
Janitorial Servies	2,160
Copier/Printer Lease	1,750
Maintenance - Building	3,500
Telephone	1,000
Cell Phone	3,900
Utilities	3,600
TIB Fleet Loan Payment	12,500
TIB Building Reno Repayment	12,000
Sub-Total	984,538
Municipal Court	
Municipal Court Technology	8,000
Municipal Court Security	3,200
Fines Fees Remitted to State	65,000
Bond Escrow Expense	500
Salary - Court Clerk	40,040
Overtime Pay	500
Certificate Pay	150
Longevity Pay	100
Insurance Health/Life	10,600
Retirement	1,807

City of Bertram
 General Fund Budget
 Fiscal Year 2023-2024

Training	500
Workers Compensation	250
Payroll Taxes - Employer Portion	3,153
General Liability	150
Advertising /Posting	50
Computer Maintenance	3,500
Fees - Membership	3,000
COPSYNC - Incode	1,500
Postage	1,000
Books & Publications	150
Office Supplies	500
Interpreter -Court	50
Court Judge	12,000
Court Prosecutor	16,000
Collection Fees	4,000
Lease Copier	1,000
Telephone	700
Utilities	800
Sub-Total	178,200
City Secretary	
Salary	90,720
Longevity Pay	650
certifcate Pay	1,200
Retirement -Employer Portion	4,028
Training	2,000
Workers Compensation	300
Insurance-Health	7,000
Payroll Taxes -Employer Portion	7,031

City of Bertram
General Fund Budget
Fiscal Year 2023-2024

Filing Fees	650
IT Services	2,000
Software	1,750
Membership Fees	1,000
Books & Publications	2,500
Office Supplies	500
Records Mgmt	2,000
Election	2,500
telephone	700
Copier lease	1,050
Capital Outlay -Codification of Cit	2,000
Sub-Total	129,579
Bldg Inspection /Code	
Building Inspection Fees	100,000
Fire Inspection Fees	2,000
Fees - filing	800
Advertising Posting	1,000
Postage	2,200
Office Supplies	250
Engineering /Architect Fees	35,000
Sub-Total	141,250
Parks/Pool	
YMCA Pool Contract	35,000
Park Maintenance	20,000
Operating Expense	2,000
Pool Maintenance Expense	20,000

City of Bertram
 General Fund Budget
 Fiscal Year 2023-2024

Park Sign Maintenance	500
Utilities	5,500
Capital Improvement - restroom addtion	19,500
Sub-Total	102,500
EMS	
Monthly Contributions	10,000
City Paid Utilities	1,600
Sub-Total	11,600
TRANSFERS	
Transfer to reserve fund GEN	9,997
Total Expenses	2,342,245
General Fund Total Income	2,342,245
General Fund Total Expense	2,342,245
General Fund Net Profit/(Loss)	0

City of Bertram
Enterprise Fund Budget
Fiscal Year 2023-2024

REVENUE		
Utility Fund		Adopted 2023/2024 Budget
Transfer from Reserved Accounts		\$ 386,767
Transfer Capital Recovery		
Water/Sewer		\$ 411,630
Transfer from Other Acct (General)		\$ 75,000
new loan		\$ 275,000
Sewer Income		\$ 472,000
Sanitation Income		\$ 241,000
Credit Card Fees Income		\$ 5,500
Water Income		
	Billed	\$ 930,000
	Bulk	\$ 500
Fees - Tap		
	Water	\$ 42,500
	Sewer	\$ 32,500
Fees - Impact		
	Water	\$ 106,000
	Sewer	\$ 139,750
Miscellaneous Income		
	Sale of Scrap	\$ 5,000
	Misc Income - Other (damage line reimbursements)	\$ 3,000
Service Charges (reconnects)		\$ 14,500
Adjustments (late fees, etc)		\$ 50,000
Public Works Inspections		\$ 5,000

City of Bertram
Enterprise Fund Budget
Fiscal Year 2023-2024

Water acquisition fee	\$ 235,298
Sub-Total	\$ 3,430,945
Total Revenues	\$ 3,430,945
EXPENSES	
Utility Expenses	
Water Purchase	\$ 75,000
Street Repair	\$ 15,000
CDBG Grant Expense	\$ 385,000
Garbage Collection	\$ 185,000
Bulk Trash Collection	\$ 3,500
Director Salary	\$ 84,000
Clerical Wage	\$ 33,280
Utility Employees Wages	\$ 349,440
Longevity Pay	\$ 2,100
Certificate Pay	\$ 2,850
OnCALL pay	\$ 7,800
Overtime Pay	\$ 10,000
Fees - Penalties	\$ 100
Retirement	\$ 23,000
Training	\$ 3,500
Lease-Uniforms	\$ 8,500
Workers Compensation	\$ 12,313
Insurance -Health/Life	\$ 59,000
Taxes - Payroll	\$ 37,771
Fees - Filing	\$ 120
Credit Card Processing Fee	\$ 1,600

City of Bertram
Enterprise Fund Budget
Fiscal Year 2023-2024

Advertising	\$ 750
Computer Maintenance	\$ 15,000
Membership Fees / License	\$ 9,000
Equipment Maintenance	\$ 12,500
Equipment Expense	\$ 10,000
Note Interest Payments	
USDA Series 2013 Note - Sewer Expansion	\$ 37,157
Consolidated Regions Loan Interest	\$ 28,552
2019 Series - loan interest	\$ 4,130
2020 Series A- Water Project interest	\$ 42,751
2020 Series B - Sewer Project interest	\$ 43,879
Postage	\$ 7,000
Lab Fees Water	\$ 2,000
Lab Fees Sewer	\$ 7,500
Office Supplies Expense	\$ 3,500
Operating Expense	\$ 3,000
Miscellaneous Fees (processing)	\$ 300
Cash Discounts	\$ (100)
Auto Insurance	\$ 6,000
General Liability Insurance	\$ 2,700
Property Insurance	\$ 4,700
Auto Expense	\$ 15,000
Auto Fuel	\$ 35,000
Public Works Inspection	\$ 25,000
Consultant	\$ 500
Fees -Legal	\$ 40,000

City of Bertram
Enterprise Fund Budget
Fiscal Year 2023-2024

Water Maint. & Repair Water lines	\$ 80,000
Maint. & Repair Pumps, Motors, Wells	\$ 40,000
Sewer Tap Expense	\$ 2,000
Water Tap Expense	\$ 12,000
Maint. & Repair Sewer Liftstations	\$ 35,000
Maint. & Repair Sewer Plant	\$ 20,000
Maint. & Repair Sewer Lines	\$ 5,000
Utility Collection	\$ 250
Fees -Engineering	\$ 40,000
Audit/Financial	\$ 5,500
Paying Agent Water	\$ 400
Paying Agent Sewer	\$ 400
Copier	\$ 1,200
Copier Paper Copies	\$ 250
Janitorial	\$ 2,160
Telephone/Internet	\$ 5,500
PEC Utilties Water	\$ 37,000
PEC Utilities Sewer	\$ 16,000
Maintenance - Building	\$ 15,000
Sub-Total	\$ 1,972,353
Other Expense	
Fees - Impact	
Water	\$ 106,000
Sewer	\$ 139,750
CIP Projects	\$ 100,000
	\$ 250,000
Water Storage Tanks	\$ 3,200

City of Bertram
Enterprise Fund Budget
Fiscal Year 2023-2024

Fleet/equipment addition	\$ 75,000
equipemnt addition	\$ 24,000
New Generators	\$ 368,732
GIS System	\$ 5,000
Fire Hydrant Repairs	\$ 6,000
USDA 2013 Note - Sewer Expansion Principal	\$ 54,000
Consolidated Regions Loan	\$ 80,000
2019 Series Loan - Principal	\$ 48,000
2020 Series B Sewer- Loan Principal	\$ 45,000
2020 Series A Water- Loan Principal	\$ 280,000
Building City Loan pymt	\$ 5,550
Series 2020 A Water Project Expense	\$ 11,879,268
Series 2020 B Sewer Project Expense	\$ 4,506,176
Water Acquistion Fee Expense	\$ 235,298
Transfer to Reserve Fund	\$ 10,933
Sub-Total	\$ 18,221,907
Other Income	
Grant Funds	\$ 350,000
Lease -Sewer Plant	\$ 2,871
Series 2020 A - Water Project	\$ 11,879,268
Series 2020 B - Sewer Project	\$ 4,506,176
Interest Income	
Water	\$ 14,000
Sewer	\$ 7,500
Meter	\$ 3,500

City of Bertram
Enterprise Fund Budget
Fiscal Year 2023-2024

Sub-Total	\$ 16,763,315
Utility Fund Total Income	\$ 20,194,260
Utility Fund Total Expense	\$ 20,194,260
Utility Fund Net Profit/Loss	(\$0)